

ATTENTION STUDENTS: YOU MUST PURCHASE ANY REQUIRED TEXTBOOKS FOR YOUR COURSE(S) BEFORE THE FIRST CLASS MEETING.

Please carefully review the information on this page. To the right of your highlighted course title(s) you will find book titles and ISBN numbers for any required texts. You can also search for most titles on Google, Amazon or Bookfinders websites. **If you have not been able to find a required text within ten (10) business days from when your class begins, please contact our office so we can assist you** (Note: expedited shipping and handling fees may be incurred).

Course Title	Book Title	ISBN Number	Publisher
AHA CPR & AED	BLS Healthcare Providers Student Manual	15-1010	Laerdal
EKG Technician	Electrocardiography for Health Care Personnel, 4th Edition	978-0-07802-067-4	McGraw Hill Higher Education
Electrical License Renewal	NEC Code Book (2008 or newer)		
HVAC	Fundamentals of HVAC, 2nd Edition	978-0-13285-961-5	Pearson/Prentice Hall
Machining	Precision Machining Technology, 2nd Edition	978-1-285-44454-3	Cengage Learning
Machining	Precision Machining Technology, 2nd Edition Workbook	978-1285444550	Cengage Learning
Master Electrician Exam Prep	Master/Contractor Simulated Exam & Exam Preparation textbook	EPMX	www.mikeholt.com
Medical Billing & Coding	Step-by-Step Medical Coding, 2016 Edition	978-0-323-38919-8	Elsevier
Medical Billing & Coding	Workbook for Step-by-Step Medical Coding, 2016 Edition	978-0-323-38921-1	Elsevier
Medical Clinical Skills	Clinical Procedures for Medical Assistants, 9th Edition (Hardcover)	978-1-4557-4834-1	Elsevier
Medical Clinical Skills	Delmar Learning's Clinical Medical Assisting Pocket Guide, 1st Ed	978-1-1336-9157-0	Cengage Learning
Medical Office Administration	Administrative Medical Assisting, 7th Edition	978-1-133-13392-6	Cengage Learning
Medical Office Administration	Administrative Medical Assisting Workbook, 7th Edition	978-1-1337-8879-9	Cengage Learning
Medical Terminology	Medical Terminology for Health Professions with Studyware CD-ROM, 8th Edition (NO E-BOOKS) - If ordering the book used, please make sure it comes with CD & Flashcards (Read Chapter 1 before first night of class)	978-1-3056-3435-0	Cengage Learning
Phlebotomy	Phlebotomy Handbook: Blood Specimen Collection from Basic to Advanced, 9 Edition (Read Chapter 1 & 2 before first night of class)	978-0-13-314456-7	Pearson/ Prentice Hall
Residential Electrician Program	National Electrical Code (NEC) Tabs	978-1-285-20036-1	Cengage Learning
Residential Electrician Program	National Electrical Code® (NEC®) Softcover, 2014	FROMM ELECTRIC	
Residential Electrician Program	Residential Construction Academy: House Wiring, 4th Edition (2014 NEC)	978-1-285-85222-5	Cengage Learning

Publisher	Web Address	Phone Number
Cengage Learning	http://www.cengagebrain.com/market/index.html?Cid=GAD1	1-800-824-5179
Elsevier	http://www.elsevier.com/wps/find/homepage.cws_home	1-800-545-2522
Laerdal	http://www.laerdal.com/us/item/15-1010	1-877-523-7325
McGraw Hill Higher Education	http://www.mhprofessional.com/	1-877-833-5524
Pearson/Prentice Hall Publishing	http://www.mypearsonstore.com/index.asp?partner_select=49	1-800-848-9500
Mike Holt	http://www.mikeholt.com	